

CATEGORIES AND SUBCATEGORIES FOR APPLICANTS FOR RESIDENCE PERMIT

CATEGORY 1

Temporary residence for the purpose of family reunification

1. Valid travel document with validity period of at least 3 months longer than the period of required residence permit.
2. Marriage certificate, family certificate or the child's birth certificate; in case of adoption the proof of adoption or in cases of guardianship, proof of guardianship;
3. Document identifying a citizen of the Republic of Kosovo or the sponsor;
4. Sufficient means for living which are proven through bank statement, employment contracts or other evidences that proves that the foreigner has adequate means of living;
5. Evidence of ensured residence (evidence of ownership or notarized lease contract), with the necessary space for living according to minimum residence standards set by the legislation in power.
6. Evidence that the citizen is not convicted, and evidence that the citizen is not under investigation by the state, citizen who is foreigner or from former state of residence, translated into the official languages of the Republic of Kosovo;
7. Health insurance;
8. Should not have been subject to a refusal of entry into the Republic of Kosovo;
9. Proof of vaccination in cases when a foreigner comes from a country which is declared as having epidemic status.

In cases of application for temporary residence permits for the purpose of the family reunification on the basis of coexistence it is not required to be fulfilled requirement no. 2, but it is required evidence of 3-year cohabitation, or birth certificate in case a mutual child was born.

CATEGORY 2

Temporary residence for the purpose of pre-university education

1. Valid travel document with validity period of at least 3 months longer than the period of requested residence permit;
2. Evidence on enrollment in any of educational institutions in the Republic of Kosovo;
3. Evidence on parents' consent or legal guardian's consent for the planned residence, whose purpose is the pre-university education in the Republic of Kosovo;
4. Sufficient means for living which is evidenced through a bank statement, or other evidence through which it is proved that the foreigner will cover living expenses, in cases of exchange students, evidences that the organization that manages the program will cover means for living, health care and the costs of return;
5. Evidence for accommodation, in cases when the foreigner resides to the family evidence that the family completes the conditions for accommodation under the legal provisions in power;
6. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
7. Health insurance;
8. Should not have been subject to a refusal of entry into the Republic of Kosovo;

9. Proof of vaccination in cases when a foreigner comes from a country which is declared of having epidemic status.

CATEGORY 3

Temporary residence for the purpose of higher education and scientific research

1. Valid travel document with validity period of at least 3 months longer than the period of requested residence permit;
2. Evidence on enrollment in any of higher educational institutions in the Republic of Kosovo;
3. Sufficient means for living which are proven through bank statement, or other evidences that proves that the foreigner has adequate means of living;
4. Evidence for accommodation;
5. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
6. Health insurance;
7. Should not have been subject to a refusal of entry into the Republic of Kosovo;
8. Evidences for cases when we are dealing with students exchange and youth movement or evidence for practice from the authorized organization, or on the basis of international agreements, as well as agreements among universities, as defined in the Article 57 sub-paragraph 1.2 and 1.3 of the Law on Foreigners;
9. Proof of vaccination in cases when a foreigner comes from a country which is declared of having epidemic status.

For temporary residence permits for the purpose of scientific research all above mentioned conditions must be fulfilled, except conditions in section 2 and 8, but the foreigner should submit also the invitation from the licensed institution of the Republic of Kosovo.

CATEGORY 4

Temporary residence permits for the purpose of employment within an annual quota of employment

1. Valid travel document with validity period of at least 3 months longer than the period of requested residence permit;
2. Employment contract, according to the labor legislation of the Republic of Kosovo, exceptionally the employment contract is not required from the foreigner who is the owner of the business;
3. Sufficient means for living which are proven through bank statement, employment contract or other evidences that proves that the foreigner has adequate means of living;
4. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
5. Certificate of business registration;
6. Evidence on education, gained qualifications and training of the foreigner, exceptionally this condition is not required for the foreigner who is the owner of the business;
7. Should not have been subject to a refusal of entry into the Republic of Kosovo;

8. Health insurance;
9. Proof of vaccination in cases when a foreigner comes from a country which is declared of having epidemic status.

In cases when the application for residence permits with the purpose of employment within annual quota of employment made by a foreigner who is employed in NGOs the condition in section 5 is not required, however a certificate for NGO's registration in the Republic of Kosovo should be presented.

SUBCATEGORY 4.1

In cases when application for temporary residence permits is made for volunteer work under the scheme of voluntary service, the foreigner must fulfill the following conditions:

1. Valid travel document with validity period of at least 3 months longer than the period of requested residence permit;
2. Certificate of registration of the organization;
3. Confirmation issued by the organization for the volunteer work regarding the voluntary service scheme that includes: job description, time and work schedule, coverage of sufficient means for living, place and accommodation expenses during the stay and coverage of travel expenses, including costs for return;
4. Evidence issued by the organization responsible regarding the voluntary service scheme for health insurance coverage during the stay, as well as accepting responsibility for damage on behalf of the third party;
5. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
6. Should not have been subject to a refusal of entry into the Republic of Kosovo;
7. Proof of vaccination in cases when a foreigner comes from a country which is declared of having epidemic status.

SUBCATEGORY 4.2

**Temporary residence permits for the purpose of employment outside the annual quota
For the temporary residence permits for the purpose of employment outside the annual
quota for the daily immigrants with the reciprocity conditions, the foreigner must also
fulfill the following conditions:**

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;

9. Certificate of business registration;
Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.3

For temporary residence permits for the purpose of employment outside the annual quota for the key personnel, service providers, employees and members of their families, whose status is regulated with the Stabilization Association Agreement, the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.4

For temporary residence permits for the purpose of employment outside the annual quota, for foreigners who work in private companies that are subcontractors of diplomatic missions operating in the Republic of Kosovo, the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Evidence on the establishment of subcontracting employment with diplomatic mission;
8. Employment contract, or adequate employment evidence;
9. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
10. Certificate of business registration;

SUBCATEGORY 4.5

For the temporary residence permits for the purpose of employment outside the annual quota of foreigner who were transferred within the internal transfer of personnel within

the commercial companies and other necessary determined personnel in advanced with the contract, the foreigner must fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Evidence for the internal transfer of the foreigner;
8. Employment contract, or adequate employment evidence;
9. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
10. Certificate of business registration;
11. Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.6

For the temporary residence permits for the purpose of employment of the self-employed foreigners in their own commercial company or in commercial companies, in which the foreigner participates with wealth greater than 51% or turnover of its own, the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
8. Certificate of business registration and the evidence that the foreigner participates with 51% of the wealth or turnover of its own;
9. Evidence that at least three (3) citizens of the Republic of Kosovo are employed;
10. Evidence that the payment is equal with the value of minimum wage in the Republic of Kosovo, defined in the past year;
11. Evidence on the completion of tax obligations and contributions in the Republic of Kosovo.

SUBCATEGORY 4.7

For the temporary residence permits with the purpose of employment outside the annual quote of foreign teachers who teach in educational institutions in the language and script of national minorities, must also fulfill the following conditions:

1. Proves the purpose of temporary residence;

2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
9. Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.8

For the temporary residence permits for the purpose of employment outside the annual quota for the foreign athletes, professionals or activists- sports workers, who work in the Republic of Kosovo, the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
9. Adequate evidence on registration.

SUBCATEGORY 4.9

For temporary residence permits with the purpose of employment outside the annual quote for the foreign artists who work in the institutions of cultures in the Republic of Kosovo, the foreign must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
9. Certificate of the business registration or the adequate evidence for registration;
10. Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.10

For temporary residence permits with the purpose of employment outside the annual quota for the foreigners who have established working relationships in corporations, which are registered as foreign corporations in the Republic of Kosovo, and at least in three (3) other states, the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
9. Certificate of the business registration;
10. Evidence on education, gained qualifications and training of the foreigner.
11. Evidence that proves that the foreigner exercise activities in three other states.

SUBCATEGORY 4.11

For the temporary residence permits with the purpose of employment outside the annual quota for the foreigners who work on the basis of programs of youth movement, which the Republic of Kosovo implements in cooperation with other states, the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
9. Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.12

For the temporary residence permits with the purpose of employment outside the annual quota for scientific foreign researchers, foreigners who are employed in scientific places of work or other research places to legal scientific research, the foreigner must fulfill the following conditions:

1. Proves the purpose of temporary residence;

2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
9. Certification of registration or the status of the legal person;
10. Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.13

For temporary residence permits for the purpose of employment outside the annual quota for foreign professors who teach foreign languages, lecturers and other teachers who teach at higher educational institutions in the Republic of Kosovo or in schools for foreign languages that are registered, the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
9. Certification of registration or the status of the legal person;
10. Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.14

For temporary residence permits for the purpose of employment outside the annual quota for foreigners who work on the basis of international contracts, except contract from paragraph 1, subparagraph 1.2, of article 70 of the Law on Foreigners (key personnel, service providers, employees and members of their families, whose status is regulated with the Stabilization Association Agreement and cooperation between European Union and its members and Republic of Kosovo) the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;

7. Employment contract, or adequate employment evidence;
8. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
9. Certificate of the business registration;
10. Evidence on education, gained qualifications and training of the foreigner.

SUBCATEGORY 4.15

For temporary residence permits for the purpose of employment outside the annual quota for foreigners who perform major duties for trading companies, associations and foreign representations, the foreigner must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Evidences that in the trading company, association or foreign representations there are at least three (3) citizens of the Republic of Kosovo in various jobs, starting by the work of representative, member of the board or supervising body;
8. Evidence that the payment is equal with the value of minimum wage in the Republic of Kosovo, defined in the past year;
9. Employment contract, or adequate employment evidence;
10. Evidence that the citizen is not convicted, and evidence that is not under investigation by state, whose citizen is a foreigner or from a former state of residence, translated into one of the official languages in the Republic of Kosovo;
11. Evidence on education, gained qualifications and training of the foreigner.
12. Certificate of the business registration;

SUBCATEGORY 4.16

If more foreigners from Subcategory 4.15 perform key duties for the same employers, Foreigners must also fulfill the following conditions:

1. Proves the purpose of temporary residence;
2. Valid travel document;
3. Possesses sufficient means of living;
4. Health Insurance;
5. Should not have been subject to a refusal of entry into the Republic of Kosovo;
6. Poses no threat to the state safety, public order or public health;
7. Evidences that in the trading company, association or foreign representations there are at least five (5) citizens of the Republic of Kosovo in various jobs, starting by the work of representative, member of the board or supervising body;
8. Certificate of the business registration;

9. Evidence that the payment is equal with the value of minimum wage in the Republic of Kosovo, defined in the past year;
10. Evidence on education, gained qualifications and training of the foreigner.
11. Employment contract, or adequate employment evidence;